*EC Minutes – 13/11/2024 – 3:30-5pm – F304*

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|  | **Initials** | **16/10/2024** | **30/10/2024** | **13/11/2024** |  |  |  |  |  |  |
| **Members** |
| Esther Chinenye Isaiah | She/Her  SUBU President | ECI | ✓ | ✓ | ✓ |  |  |  |  |  |  |
| Grace Ehiosun | She/her  SUVP Education | GE | ✓ | A | ✓ |  |  |  |  |  |  |
| Fatima Farha | She/Her  SUVP Welfare & Community | FF | X | ✓ | ✓ |  |  |  |  |  |  |
| Jeffery Ononiwu | He/Him  SUVP Opportunities | JO | ✓ | ✓ | ✓ |  |  |  |  |  |  |
| Balpreet Kour  AAEM Officer | BK | ✓ | ✓ | ✓ |  |  |  |  |  |  |
| Godswill Udo | He/Him  Black Student’s Officer | GU | ✓ | ✓ | P |  |  |  |  |  |  |
| Andrew Carter | He/Him  DAND Officer | AC | ✓ | ✓ | ✓ |  |  |  |  |  |  |
| Rhys Smith | He/Him  LGBTQ+ Officer | RS | ✓ | ✓ | ✓ |  |  |  |  |  |  |
| Elm Murphy | They/Them  TNBIGI+ Officer | EM | A | ✓ | X |  |  |  |  |  |  |
| Mia Evans | She/Her  Women’s Officer | ME | A | ✓ | A |  |  |  |  |  |  |
| Eniola Agbeniga | He/Him  Business School Officer | EA | ✓ | ✓ | ✓ |  |  |  |  |  |  |
| Jumoke Seriki | She/Her  Health & Social Sciences Officer | JS | P | ✓ | ✓ |  |  |  |  |  |  |
| Georgia Clayton | She/Her  Media & Communication Officer | GC | ✓ | A | A |  |  |  |  |  |  |
| Cat Morris | She/Her  Science & Technology Officer | CM | ✓ | ✓ | ✓ |  |  |  |  |  |  |

Key: “✓”= Present, “A” = Apologies given, “P” = Partial attendance, ‘X’ = Non-attendance

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| **In Attendance** | **Initials** | **Title** |
| Zach Braid | He/Him | ZB | Democracy & Campaigns Coordinator |
| Sarah Corder | She/Her | SC | Student Voice & Insight Manager |

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| **Introductory Items** |

1. **Welcome and Apologies**
   1. ECI welcomed officers to the meeting and noted apologies from ME and GC
2. **Approval of minutes from previous meeting**
   1. The committee reviewed the previous minutes and unanimously approved their ratification.
3. **Review of Actions from previous meeting**
   1. The committee reviewed the action log and noted the action regarding Psychology Lectures is still in progress.

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| **Items for Decision** |

1. **No Items Decided**

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| **Items for Discussion** |

1. **UK Parliament Week**
   1. ZB provided a verbal update on the MP Spotlight event taking place and encouraged all officers to attend and actively participate, but to also encourage others to also attend. Also noted the arrangements for the PTO drop-ins that the officers decided to do. Spaces in Lansdowne and Talbot now booked and available to officers when they are available with resources available in Student Union offices.

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| **Items to Note** |

1. **Black History Month**
   1. GU noted that the Black History Month campaign went well despite the odd hiccup and many of the events were very well attended and incredibly successful. Only main highlight for improvement was possibly charging money for certain events in the future to ensure higher level of attendees and to also raise funds for future campaign usage.
2. **Trans Awareness Week**
   1. ZB and RS ran through the list of planned events for Trans awareness week that started that day on the 13th November and will end on the 20th with the Trans Day of Remembrance and the TDoR vigil.
3. **Speak Week**
   1. SC delivered a short item on the upcoming Speak Week starting on November 25th and distributed flyers to the committee and encouraged them to complete the survey but to also encourage other students to complete the survey during that week.
4. **SUBU Summit**
   1. ZB highlighted that Summit is just around the corner and noted the expectation that all officers attend due to their role and the contribution this attendance has to their honorarium agreement. Noted the agenda setting meeting is on November 14th at 3pm, which Part-Time officers are also expected to attend. Recommended officers also encourage committee members or student reps to register and attend.

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| **Officer Discussion** |

1. **FTO Priorities**
   1. All officers provided verbal updates on their ongoing projects and manifesto work.
2. **PTO Priorities**
   1. All officers present provided verbal updates on their ongoing projects and manifesto work.
3. **Policy Discussion and Creation**
   1. CM raised the smoking ban policy and the work being done on this one. ZB noted that BU have previously put their foot down completely and banned smoking but are unwilling to budge on this or to even consider reintroducing designated smoking areas. CM to consider possible ideas or campaigns

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| **Any Other Business** |

1. **Emergency Business**
   1. EA raised the concern that many students that often have classes in Lansdowne are having to complete lectures and seminars in external locations, most notably is Citygate Church which is inappropriate due to space and that it flooded very recently and also due to religious implications. This is being followed up with SUBU staff and Full-Time Officers.