**Date:** 16th October 2024

**Time:** 3:30-5pm

**Venue:** F304

**Chair:** Esther Chinenye Isaiah, Union President

**EXECUTIVE COMMITTEE**

**Agenda**

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| Introductory Items | Lead |
| 1. | Welcome and Apologies | Esther Chinenye Isaiah |
| 2. | Approval of minutes from previous meeting | Esther Chinenye Isaiah |
| 3. | Review of Actions from previous meeting | Esther Chinenye Isaiah |
| Items for Decision |  |
| 4. | SUBU Summit Chair Position | Zach Braid |
| Items for Discussion |  |
| 5. | UK Parliament Week | Zach Braid |
| Items to note |  |
| 6. | By-Election Results | Zach Braid |
| 7. | Liberation Lounge Opening | Hayley Butler |
| Officer Discussion |  |
| 8. | FTO Priorities | Full-Time Officers |
| 9. | PTO Priorities | Part-Time Officers |
| 10. | Policy Discussion and Creation | All Officers |
| Any Other Business |  |
| 11. | Emergency Business | Esther Chinenye Isaiah |

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| **Introductory Items** |

1. **Welcome and Apologies**
	1. Apologies received from:
2. **Approval of minutes from previous meeting**
	1. The committee are invited to review and approve the minutes from the previous meeting.
	2. Please see *EC-2324-15-02*
3. **Review of Actions from previous meeting**
	1. The committee are invited to review the actions from previous meeting noted on the rolling Action Log.
	2. Please see *EC-2425-AL*

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| **Items for Decision** |

1. **SUBU Summit Chair Position (ZB)**
	1. Officers are invited to discuss, nominate and select a Part-Time officer to take on the additional Summit Chair duties for the November 2024 SUBU Summit.

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| **Items for Discussion** |

1. **UK Parliament Week (ZB)**
	1. UK Parliament Week is coming up soon and we are keen to involve our officers in this to run an event.

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| **Items to Note** |

1. **By-Election Results (ZB)**
	1. Officers are to receive the results of the Student Leader By-Election and to welcome the new Asian, Arab & Ethnic Minority Officer.
2. **Liberation Lounge Opening (HB)**
	1. The Liberation Lounge has a grand re-opening soon and officers are invited!

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| **Officer Discussion** |

1. **FTO Priorities**
	1. The Full-Time officers are invited to provide a brief update on immediate priorities and focuses, including any noted challenges or important Student Feedback.
2. **PTO Priorities**
	1. The Part-Time officers are invited to provide a brief update on immediate priorities and focuses, including any noted challenges or important Student Feedback.
3. **Policy Discussion and Creation**
	1. The Committee are invited to discuss any ongoing policy work or matters highlighted to them from SUBU staff as well as consider emerging issues for students and consider devising policy ideas.

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| **Any Other Business** |

1. **Emergency Business**
	1. The Committee are invited to raise any emergency business or urgent matters to the committee’s attention.