

# Vice-President Student Opportunities

**Salary: £25,000**

Contract type: One year, starting early July 2025

Hours: Full time, working 35 hours per week Monday-Friday.

Due to the nature of the post additional work commitments will be required including evenings and weekends.

Method of appointment: Election

Eligibility: BU Students

Accountable to: The membership of SUBU

The Vice-President Student Opportunities leads on the development of, and represents students in matters relating to, clubs and societies, volunteering, student development, employability, and the support of International Students.

## You should run for this role if you:

- Are passionate about providing and improving the range of extra and co-curricular opportunities available through SUBU
- Are enthusiastic about the ways students can make the most of their time at university by being involved in student opportunities such as but not limited to clubs and societies and volunteering
- Have an interest in making students more employable by developing students' skills and enhancing their experiences outside of their course
- You want to ensure that international students at BU have a voice and are welcomed and supported whilst studying

## The Vice-President Student Opportunities shall:

- Advance the education of students at Bournemouth University by being the principal representative in relation to all areas of Student Opportunities, which includes Clubs and Societies, Volunteering, Fundraising, Student Development and Employability, both internally at BU, within the local community and on a national level.
- Attend key university meetings relevant to your role and work with BU staff on behalf of SUBU as the principal student representative for all student opportunities. As the primary representative for student opportunities you will attend the student inductions working group and a range of other meetings.
- Work with SUBU staff to assist clubs and societies with activity development, committee management, budgets and resource allocation.
- Critically hold the university to account on all matters of student opportunities and the support of international students.
- Work closely with SportBU to ensure that students in sport are well-represented, and to represent students' views on their general facilities and services.
- Take a representational lead on supporting international students, working with relevant staff in the union and university. Listen to and amplify the voices of international students, advocating for the improvement in their support and removing structural barriers at BU.
- Lead, promote and contribute to the strategic development of 'Student Opportunities'
- Work to develop, promote and engage students in extra and co-curricular and interest-based groups provided by the union, the university and the communities in which BU students study
- Support Widening Participation work and increase inclusivity and accessibility within 'Student Opportunities'.
- Work with SUBU staff to assist student involvement and support for community and sustainability volunteering and student led projects,
- Work closely with student leaders engaged with Student Opportunities and support them throughout the year.
- Be responsible for the reward and recognition of all students engaged with Student Opportunities.
- Support staff in key activity including training for Student Opportunities Groups, Freshers and Refreshers' Fair and Annual Awards Ceremony.