Fern Barrow, Poole, Dorset

BH12 5BB

T: 01202 965765

**Sponsorship Agreement Contract**

W: www.subu.org.uk

E: subu@bournemouth.ac.uk

This Sponsorship Agreement is made and entered into as of the dates specified in this agreement by and between “The Club or Society” and “The Sponsor” specified in this agreement. As part of this agreement, “The Sponsor” has agreed to provide support to “The Club or Society” subject to the terms and conditions laid out in this agreement through either financial contribution or direct donation of good and/or services.

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| **1** | **The Society**  The Society of this sponsorship agreement will be: |
| **Name of Society** |  |

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| **2** | **The Sponsor**  This contract is made between the Cub or Society and; | | |
| **Name of Sponsor** |  | | |
| **Type of Business** |  | | |
| **Contact Name** |  | **Position** |  |
| **Telephone** |  | **Email** |  |
| **Invoice Address** |  | | |
| **Head Office Address, Contact & Website**  *If necessary* |  | | |

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| **3** | **Sponsorship Period**  The agreement shall be deemed to have commenced on “Start Date” and shall continue until “End Date”. (“the Sponsorship Period”) and cannot exceed one Academic Year (August 1st – July 31st) | | |
| **Start Date** |  | **End Date** |  |
| **Clauses** | *You may wish to enter clauses such as ‘no monetary penalty’ from the withdrawal of services or withdrawal of sponsor* | | |

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| **4** | **Responsibilities of the Sponsor**  The Sponsor has agreed to give the Club or Society; | | |
| **Total Sum**  *Inc. VAT* | £ | | |
| **Paid over**  No. of instalments |  | **Sum of Each Instalment**  *Inc. VAT* | £ |
| **Payment Dates** | *Delete if necessary.* | | |
| **The Sponsor has agreed to support the Club or Society through a form which does not constitute a direct payment. This support will take the following form** | *Delete if necessary.*  *If applicable – input detail such as products, discounts* | | |

**Important Details:**

* The expected payment dates for financial contributions to the Club or Society must be agreed at the point of signature.
* It is the responsibility of the Club or Society Committee to raise an Invoice Request with the SUBU Student Opportunities Team at least six weeks prior to this payment date to receive payment on time.

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| **5** | **Responsibilities of the Club or Society**  As part of this agreement the Club or Society agrees to undertake the following services; |
|  | *Numerically list all the things you have agreed to deliver as part of the agreement. Include all detail, dates amounts etc…* |
| **Clauses** | *You may want to state who is the beneficiary main point of contact for the sponsor.*  *The sponsor may require a clause about ensuring they are the main sponsor with no other 3rd parties or rival companies working with you. This is up to you.* |

**Important Details**

* The Club or Society acknowledges and confirms that, unless agreed, The Sponsor shall not be liable to The Club or Society or any other person for any additional cost or expense besides the Sponsorship Fee
* All goods, kit or equipment must be ordered through the Students’ Union. The Students’ Union at Bournemouth Union will not be responsible for any goods or payment of goods, not ordered through the Students’ Union via the correct channels
* All monies must be received within 30 days of receipt of an official invoice. All monies must be paid directly to The Students’ Union at Bournemouth Union. The Students’ Union at Bournemouth Union will not accept responsibility for any payment given to The Club or Society representatives.
* Correspondence relating to this agreement should be via the Students’ Union and addressed to the Student Opportunities Manager.

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| **5** | **Signature of Participants** | | |
| **Signature on behalf of Sponsor** |  | **Signature on behalf of SUBU** |  |
| **Name** |  | **Name** |  |
| **Position** |  | **Position** |  |
| **Date** |  | **Date** |  |
|  | | | |
| **Signature on behalf of the Club or Society** |  |  |  |
| **Name** |  |  |  |
| **Position** |  |  |  |
| **Date** |  |  |  |