

Minutes of the Exec Meeting 31/01/2012

Present:-

- Toby Horner – SU President/Chairperson
- Alan James – GM (none voting)
- Leroy Scott-Democracy
- Dev Mistry-Community
- Linh Le-Mature and Part time
- Philli Hodgson – VP - Lansdowne
- Sally Fish-Environment
- Parmesh Saini – Post Grad Taught
- Sonia T – no longer attending
- Murray Simpson- Activities
- Louise Bryant-Academic affairs
- Ruby Limbrick-Accommodation and transport
- Scott McGreal-First year
- Gillie Blood – Minute Taker (none voting)
- Jesse Banovic – VP Communications
- Lauren Ellis-RAG
- Lizzie Maries –Communications Channels (None Voting)
- Nat Morris- Equal Opportunities
- Sam Stockwell-Campaigns
- Merve Tuna - International
- Kate Jones – VP Education
- Mark Lowe-Health and wellbeing

Minutes:-	Action by:-	Action by date:-
1. Apologies – Mark Lowe, Sally Fish, Dev Mistry, Merve Tuna, Philli Hodgson		
2. Minutes from last meeting All to have read through previous Meeting Minutes, and raise any outstanding actions as Matters Arising. All agreed minutes are accurate		
3. Matters Arising from Previous Minutes -Survey monkey training -Involvement awards: Lauren looked into Print Room in	Rep services/ Joff creating video for Survey Monkey Jesse/Louise	

<p>Bournemouth as potential location, possibility to get BU Big Band involved – Exec agreed to use Print Room for venue</p>	<p>Bryant/Murray & Lauren will work on SUBU Involvement awards – To arrange meeting</p>	
<p>4. Officer Reports <i>Toby welcome Walter and James who are interested in Postgrad exec position</i></p>		
<p>5. For Noting</p> <p>PGR Election – Decision on when to hold it: Needs to be done quickly but not to clash with Sabb elections. 12th March</p> <p>Exec Trustee Election – Deadlines for interest on agenda for next week: If interested email Toby by Monday (100 word manifesto)</p> <p>SUBU Exec email account – Clarification from exec report: Who uses email account, Toby encouraged exec to use inbox and they need to start using it more effectively</p> <p>Exec Mentor Groups – Toby confirmed which members of Exec were under which Sabbs</p> <p>Dev joined meeting 16:53</p> <p>TOFS Guest list – Clarification from exec report – Guest list needs to be filled out day they want to go by 5pm. Toby showed everyone how to add themselves to guest list</p> <p>Exec Meetings – Survey Monkey – All completed survey, Toby to look at which days are best for meetings</p>	<p>Toby to action</p>	
<p>6. Campaigns Resource List <i>Creating a list of materials available for exec members to use</i></p>	<p>VP Campaigns to come up with list / Louise offered to help (resources we already have)</p>	<p>Next Meeting</p>
<p>7. SUBU’s Volunteering Policy <i>Appropriate volunteer opportunities for students’</i> Toby read statement from Jane DeVekey regarding this issue, orgs have been offering opps on thehub that are more of an unpaid intern role rather than volunteering. Do we ban opps that have too much responsibility or let students choose?</p>	<p>Volunteering Department to look over suggestions from Exec.</p>	

<p>Louise: Needs to be strict rules although can see value in doing role with more responsibility, needs to be clear when applying of the commitment involved. Should have limited number of hours</p> <p>Scott: Good idea for students to have experience in role with more responsibility, agree it should be based on hours.</p> <p>Alan J: SUBU would recommend students to work 16-20 hours but up to student discretion, any who work over require coaching/counselling to ensure doesn't effect studies</p> <p>Leroy: If we ban them would we be putting students at a disadvantage?</p> <p>Lauren: the hub advertises volunteering and lot's of one of volunteering events, concerned it might start to look like it is moving towards advertising jobs rather than volunteering</p> <p>Dev: Could we have categories on thehub, MAD volunteering & more serious roles. Students could have a meeting with volunteering department before they choose?</p>		
<p>8. Forming Green Society</p> <p>Alan: Explanation of Green impact award, hoping to get Silver this year but moving towards Gold next year. A requirement of this is to have a Green Society. How can we be proactive in getting this going?</p> <p>James: Could an existing Society take this on?</p>	Jesse & AJ	
<p>9. Campaign Review</p> <p><i>An update on elections/Student Volunteer Week – Bunique</i></p> <p>Jesse: Sent all designs to print to launch on Monday. Send Teaser out Thursday & Friday.</p> <p>Toby: Working on rules and regs for elections</p> <p>Scott: Need to check course fee if wins election</p> <p>Toby: Volunteer week combined with BUnique, all plans underway, clubs and socs linking with volunteering</p> <p>Natalie: Tie in LGBT Month with BUnique week, Drag Queen Makeover, Drag King makeover, Drag Queen show, rainbow flags, rainbow cakes, have a scene from Rent, Charity football match. Will look into which charities could link to for BUnique</p>	<p>Kate to check</p> <p>Check policy on cake sales on campus - AJ</p>	

week.		
<p>10. Your Student Shout <i>Ideas for creative marketing</i> Next Student Shout 23rd Feb.</p> <p>Louise: Issues that have come up through surveys could go as motions, target students who have been completing the survey.</p> <p>Toby: Viral video</p> <p>Kate: Matters for student shout should be serious but not ones that can be resolved through rep system.</p> <p>Dev: Rep Society can push event. Canvassing halls</p> <p>Natalie: Megaphone in halls to get students to come to student shout, give out chattering teeth</p> <p>Joff: Need a link to why students want to come, more personalised rather than generalised</p> <p>Jesse: Big signs walked around advertising the Shout</p> <p>Toby: Something viral (video) more advertising on the day</p>	Kate to push Student Shout to Reps	
<p>11. BU SUBU Diversity video <i>Enlisting Exec support and ideas for a video campaign.</i> Toby: Explanation of video content that has been proposed, Philli working on this. Natalie to collect flip cam and start working on project</p>	Natalie to support video Philli to contact her Exec team, flip cam film whenever possible	
<p>12. Bus Campaign <i>Planning a day of student engagement on buses</i> Toby: Shop token question relates to buses this week to discover how important the bus service is to student experience. Thursday is Bus Day, we will film students responses to buses, sabbs to go on buses on the day with flip cams to find out how they are running.</p> <p>Scott: Can we enclose bus stops as they are cold, also we could use buses as part of campaign, effective to campaign on buses.</p>	Toby to put this on Exec facebook page for help on Thursday	

<p>Joff: This has been raised to make them bigger and more enclosed</p> <p>Joff: Need to work out where exactly the issues are, if there are any patterns.</p> <p>Sam: Could we have similar shop token at bus stop to capture info when students get off buses. Can find out what time buses are supposed to arrive and check if they are on time.</p> <p>Scott: Next year students are paying more, could we look into making Uni buses free.</p> <p>Toby: This issue has already been raised</p>		
<p>Any Other Business</p> <p>More awareness of where to signpost students who are having difficulties eg. Mental health, depression, bullying</p>		
<p>Meeting Closed 18:10pm</p> <p>Date for Next Meeting Thursday 9th February 2012 4.00pm – 6 00pm. location - Casterbridge Suite Advanced apologies –</p>		