

Minutes of the Exec Meeting 17/01/2012

Present:-

Toby Horner – SU President/Chairperson
Alan James – GM (none voting)
Leroy Scott-Democracy
Dev Mistry-Community
Linh Le-Mature and Part time
Philli Hodgson – VP - Lansdowne
Sally Fish-Environment
Parmesh Saini – Post Grad Taught
Sonia T – no longer attending
Murray Simpson- Activities
Louise Bryant-Academic affairs
Ruby Limbrick-Accommodation and transport
Scott McGreal-First year
Gillie Blood – Minute Taker (none voting)
Lauren Ellis-RAG
Lizzie Maries –communications channels (None Voting)
Sam Stockwell-Campaigns
Merve Tuna - International

Apologies:-

Mark Lowe-Health and wellbeing
Nat Morris- Equal Opportunities
Jesse Banovic – VP Communications

Minutes:-	Action by:-	Action by date:-
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<p>1. Apologies – Mark Lowe, Nat Morris, Jesse Banovic,</p>		
<p>2. Minutes from last meeting All to have read through previous Meeting Minutes, and raise any outstanding actions as Matters Arising. All agreed minutes are accurate</p>		
<p>3. Matters Arising from Previous Minutes International presence in Atrium on going – Jesse to pick up, Money Week survey – please can all Exec fill it in Meeting with Media School re Course Data Storage Media – Kate Scott on going Election Campaign – update on agenda Exec Trustee – Toby/Alan to complete action</p>		
<p>4. Officer Reports Philli – had reply to Lansdowne calendar of events. Going to programmes meeting. Attending Lansdowne Exchange Meeting. Bournemouth House keep or get rid of by 2016/17. In early stages. Shag week. Gum clinic, mobile visit to halls, screen 1000 students in a week. Poster handed round for committee to see. Lauren – ‘Lost’ planning, coaching students to secret location, and students find their way back. Anyone interested see Lauren or anyone in RAG. Parmesh – media school students have had problems. Data for assignments. Organising petition to change duration of lectures. Parmesh advised by Toby to follow up with Kate and liaise with Student Reps in that school. Sally – also aware of similar situation on her course. Framework course for approx. 5 courses. Other committee members also aware of similar situations in their schools. AJ – take thru Reps. As correct referral route. Academic stuff push thru rep system and if no result, start to involve Kate. Louise – working on Rep Survey feedback putting into graphs and spread sheets. Planning Booster sessions for reps. Murray – attended Rep Society Meeting last night. Looking at Speak Week and putting together ideas. Meetings alternated open then closed every fortnight. Rep Booklets being formulated for training and using survey monkey, school champs etc. Toby – busy with BUnique item 7 on agenda. Also compiled and Sent Term 1 Exec Rep Report out - Item 8.</p>		
<p>5. For Noting</p> <ul style="list-style-type: none"> • Trustee Board Meeting tomorrow C216, 1.00pm start All welcome • ESEC (Education and Student Experience Committee) Meeting tomorrow 2.30pm Board Room. All Welcome • Viral Promotion for SUBU Annual Review – last one 3 years ago. Plan and form video clips of all involved activities, and campaigns, edited to ‘Barbara Streisand’ voiced over with ‘SUBU Bournemouth.’ All welcome to be involved and open to ideas. 		

<ul style="list-style-type: none"> • Volunteer Conference – Lexi. Browning organising this, for all people who are interested/involved in volunteering. From 10 – 12 Feb, weekend conference in Oxford. £48. 2 days including food and accommodation. <p>(Not mentioned in meeting, cost covered by Exec Budget, Toby followed up separate email to communicate this.)</p>		
<p>6. SUBU Involvement Awards</p> <p>SUBU Involvement Awards on calendar for 16th May – planning whether to do an ‘in one’ event, or separate events for separate areas of involvement. At meeting yesterday with SUBU staff, it was agreed to have separate awards, but would like to put this to the Exec Committee for their opinion/ideas.</p> <p><i>(4.35pm – Ruby Limbrick joined the meeting.)</i> <i>(4.40pm – Dev Mistry joined the meeting)</i></p> <p>The committee discussed the dynamics of planning the event together or separately and people’s possible perception of the event. Experts on this event historically are Lexi Browning and Debbie –</p> <p>ACTION Toby to ask Debbie/Lexi to put together proposals from last year, and reasoning behind direction it’s currently leaning towards.</p> <p>Survey from Clubs and Societies also proposed</p>	TOBY	Next Meeting
<p>7. BUnique Week</p> <p>NUS Survey co-insides with BUnique week. NUS survey important to BU as they came 3rd from bottom in last year’s survey. Moroccan tent with camel in Atrium, and external media marketing to encourage students to take part in the survey. Toby suggested some options</p> <ul style="list-style-type: none"> • could move the dates forward, • or push back to volunteering week, • or after elections in March. <p>The Exec committee discussed the benefits and negatives of moving BUnique week under these options, and how it would affect the planning and dynamics of other events, and study timetables of organisers, and its effect on election dynamics. Murray – key stakeholder of BUnique explained why he would not want to step down from planning BUnique, whilst standing as a candidate for the Sabbatical Officer elections (hypothetical and not yet confirmed).</p> <p><i>(5.00pm Murray left the room, so that the rest of Exec felt comfortable discussing the matter.)</i> <i>(5.05pm – Scott McGreal joined the meeting.)</i></p> <p>Exec had an opportunity to discuss their opinions on when would be the most appropriate timing for BUnique and whether or not they felt Murray would have an unfair advantage, if running</p>		

<p>BUnique on the ground during campaign week whilst running for Sabb elections.</p> <p><i>(5.10pm – Kate Jones joined the meeting)</i></p> <p>AJ explained ‘step down’ rule which was introduced to Manage Sabb elections, and now applies to Exec. It must be ‘fair’ across the board.</p> <p>Scott reminded it’s not about personal views, committee are here to represent all students.</p> <p>Toby proposed a Vote – anyone on exec/Sabbs running for Sabb election appropriate once nomination pack handed in to confirm they are running, all exec/subu duties relinquished and stand down from opening of elections til close of elections.</p> <p><i>(Murray invited to come back in to the room and vote. 5.25pm.)</i></p> <p>What about people on candidate campaign teams, that are involved in SUBU campaigns. AJ suggested secret ballot if more comfortable.</p> <p>Once nomination period ends, Sabb/Exec stand down from positions 5pm 15th, until results announced 2nd march. Sabbs make informed decision based on vote once further rules decided.</p> <p>For4 Against5 abstained4</p> <p><i>(5.35pm Lauren Ellis left the meeting)</i></p> <p><i>(5.35pm Ruby Limbrick left the meeting.)</i></p>		
<p>8. Term 1 Exec Report Deferred til next week. Action – All - Read hand out in the meantime.</p>	All	Next Meeting
<p>9. Elections Campaign</p> <p>Lizzie Maries gave a walk thru why moving away from Xfactor/SUBUFactor style branding for Elections Campaign. Overused and done. Outmoded. Exhausted. Need to be proud of our own SUBU brand. Rough draft of poster handed out to give Exec idea of what it will look like.</p> <p>4 basic colours. More serious edge as it is a professional job. Also fair to all students running for elections. Exec gave their initial reactions to the new branding and poster. Links to T-shirt colours etc. running thru. Louise made point if 3 people running for 1 position, may be confused as all on the same campaign team. Scott – eye catching. Gets his approval. AJ will give some feedback on wording when discussed at later date.</p>		
<p>10. Reviewing the FT and PT Officer Roles for 2012/13</p> <p>Toby showed slide explaining when feedback will be given, and ran thru bullets of some of his own achievements from Term 1, and ran thru his job description briefly. Kate also did achievements and job description. AJ reminded all present it’s to reflect on whether these roles need change/adjustment in the new academic year. Philli also gave overview.</p> <p>PT Officers role was suggested, for assisting SABB Lansdowne</p>		

<p>Role. Toby ran thru Jesse's VP Comms profile. (6.00pm Murray Simpson left the meeting) (6.01pm Louise Bryant left the meeting) AJ – Asked if everyone happy with Sabb roles, and Comms changing to Campaigns? Activities? Events? Involvement? Dev/Murray gave constructive feedback. Action – Jess to come back with proposed name/title for future job and more definition. Toby will email everyone for comment.</p>	<p>JESS TOBY</p>	<p>NEXT MEETING</p>
<p>11. Any Other Business Scott – Fresher's next year, all exec should be present and around during that week, and work with new 1st years. Kate – petition feedback. Put on line re Media School, re hand ins on dated tapes, and want to submit on line digital. Kate spoke to programme academic. On tape to send to competitions and festivals, as they don't accept digital. Every year BU win significant awards. Affects 75 people on course. Students have opportunity to have guidance how to burn on to tape. Only 6 attended. School 1) Submit on tape for festival/competition. 2.) HD file to go on to DVD – implemented now with guidelines. School are now aware of the issue. ACTION - Kate – speak to student who submitted it to see if it 'goes live'? Come back to Sabbs for final decision.</p>	<p>KATE</p>	<p>NEXT WEEK</p>
<p>Meeting Closed 6.01pm</p>		
<p>Date for Next Meeting Thursday 26th January 2012 4.00pm – 6 00pm. location - Casterbridge Suite</p>		